



GUJARAT UNIVERSITY CONSULTANCY FOUNDATION

**MINUTES OF THE 15TH MEETING OF BOARD OF DIRECTORS OF GU CONSULTANCY FOUNDATION HELD ON MONDAY, 08<sup>TH</sup> DECEMBER, 2025, AT 16:20 HOURS AT THE OFFICE OF THE VICE CHANCELLOR, GUJARAT UNIVERSITY, NAVRANGPURA, AHMEDABAD, GUJARAT, INDIA, 380009.**

Serial No. of Meeting	BM/3/2025=26
Type of Meeting	Board Meeting
Name of the Company	<b>GU CONSULTANCY FOUNDATION</b>
Day and Date the meeting	<b>SATURDAY, 08<sup>TH</sup> DECEMBER, 2025</b>
Venue of the meeting	<b>AT THE OFFICE OF THE VICE CHANCELLOR, GUJARAT UNIVERSITY, NAVRANGPURA, AHMEDABAD, GUJARAT, INDIA, 380009.</b>
Registered office of the Company	GUSEC WEST WING, NR DEPARTMENT OF BOTANY UNIVERSITY SCHOOL OF SCIENCE, AHMEDABAD, GUJARAT, INDIA, 380009
Time of Commencement	04:20 P.M.
Time of Conclusion	04:25 P.M.
Mode of Meeting	Physical

**PRESENT**

No.	Name	Designation
1.	DR. NEERJA A GUPTA	VICE-CHANCELLOR, GUJARAT UNIVERSITY
2.	DR. PIYUSH PATEL	I/C REGISTRAR, GUJARAT UNIVERSITY

**THE FOLLOWING INVITEES WERE PRESENT ON THE REQUEST OF BOARD OF DIRECTORS:**

1. MR. SRINIVASA RAO SUREDDI	GROUP CEO, GUSEC
2. MR. MANSINGH RAJORA,	SR VICE PRESIDENT, GUSEC





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Following documents and Registers were placed on table:

1. Notice, Agenda and Notes to agenda convening Board Meeting
2. Register of Directors and Key Managerial Personnel and their shareholdings
3. The register of Contracts or Arrangements in which the Directors were Interested
4. Minutes of the previous Board Meeting.
5. Other documents supporting the resolution proposed in the meeting

Dr. Neerja A Gupta was appointed as Chairman for the meeting of Board of Directors as per clause 70 of the Articles of Association of the Company. She occupied the position of Chairman and thereafter commenced the proceedings of the meeting by reading the formal agenda of the Board Meeting.

The notice convening the meeting along with its annexures was also taken as read.

### 15.1 LEAVE OF ABSENCE

All were present in the meeting, leave of Absence was not granted to any of the directors.

### 15.2 APPROVAL OF MINUTES OF THE PREVIOUS BOARD MEETING

The minutes of the previous Board Meeting were read by the Chairman, confirmed and noted by the Board and resolved as follows:

**“RESOLVED THAT** the minutes of the previous Board Meetings of company be and is taken as read and noted and approved by the Board”  
(Copy as 15.2.A1...2..)





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### 15.3 EXTENSION OF TENURE FOR GROUP CEO SH S S RAO

At the time of taking up this agenda item no 15.3, Sh S S Rao sought to recuse himself from the meeting for this agenda item and was accordingly permitted by the Chairman.

Chairman informed the board that the tenure of the Group CEO Sh S S Rao is completing on 20-12-25. Chairman proposed to extend the tenure for one term i.e for two years on the existing terms and conditions as hitherto. The Chairman sought the board members' vote on the same. All the Board members with voice vote approved the extension of tenure for another two years as a group CEO of all the section 8 companies of the GU.

**RESOLVED THAT** the tenure of Sh S S Rao as Group CEO of all the section 8 companies of Gujarat University be extended for another two years on the existing terms and conditions as hitherto.

It was further Resolved that it to be and is taken as reviewed and approved by the Board"

### 15.4 Review of HR

The Chairman informed that there has been no new appointment or recruitment and resignation occurred during the period. Board resolved that the matter be taken on record as follows:

"RESOLVED THAT the Board takes note of the same and further the board be and is hereby review the report of HR Department during the period as placed before the board be and is hereby taken on record and marked as approved."







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### 15.4 (I) Review Of Performance

The Chairman placed on record the appreciation for the Board and GUCF Team for the continuous efforts to steer the activities of the company. The Chairman informed the board that the company has initiated the task of onboarding a panel of Consultants. The Chairman further informed that the indent for the same has been placed on GU site for inviting applications from Consultants. Total 38 applications so far received to be scrutinised and vetted. The board took note of it and resolved to take it on record.

**Further Resolved that it to be and as is taken as reviewed and noted and approved by the Board"**

### 15.5 **Review of Empanelment of Consultants and award of projects:**

The board reviewed the position of consultancy initiatives in GUCF and observed that 38 applications are under scrutiny. Board directed to prepare the panel of consultants in different categories based on the parameters and area of expertise. Further the empanelment will be continued on an ongoing basis.

**RESOLVED THAT** the board be and is hereby noted and accord the approval for ongoing empanelment and ONBOARDING A PANEL OF CONSULTANTS IN DIFFERENT CATEGORIES BASED ON AREA OF EXPERTISE; by the company and same be approved.





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### 15.6 Review of Compliance and Audit position of the Company

The Chairman placed before the Board compliance status of the company with regulatory authorities and also placed the accounts and audit position of the company. The board reviewed the same and observed that all the statutory compliances have been carried out and directed for timely action in the matter as required.

Further Resolved that it to be and as is taken as reviewed and noted and approved by the Board”

### 15.7.I Approval Post Facto for MOUs Executed:

The board reviewed the position of MOUs executed during the review period and observed that no new MOUs were executed.

The board reviewed the position; took note of the same and resolved to take it on record the same. The following resolution was passed:

“RESOLVED THAT the board be and is hereby noted and take on record that no MOUs executed during the review period.”

### 15.7.II ANY OTHER MATTER WITH PERMISSION OF THE CHAIR:

No other item/matter was raised/ proposed to be taken up for discussion/review by the Board, accordingly, proceedings of the meeting concluded.





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**VOTE OF THANKS :**

There being no other business to transact, the meeting concluded at 04.25 PM with a vote of thanks to the chair.

**DR PIYUSH M PATEL**

**DIRECTOR**

**Date: 08.12.2025**

**Place: Ahmedabad**

**DR NEERJA A GUPTA**

**CHAIRMAN**

**Date: 08.12.2025**

**Place: Ahmedabad**

