



**INSTITUTE FOR SOCIAL
& BEHAVIOUR CHANGE
AHMEDABAD**

Institute for Social and Behaviour Change Ahmedabad (ISBCA),
2nd Floor, HK Centre, beside SBI Bank University Branch,
Gujarat University Campus, Navrangpura,
Ahmedabad, Gujarat 380009

Third Board Meeting

Agenda and Minutes of the Meeting

Institute for Social and Behaviour Change Ahmedabad (ISBCA)

Venue: Office of the Vice-Chancellor, Gujarat University, Ahmedabad

Date: Saturday, February 4, 2023

Time: 12:00 hrs – 13:00 hrs

Members of the Board present:

1. Dr Himanshu Pandya (Promoter – Director)
2. Dr Sonal Pandya (Promoter – Director)

Non-member invitees present:

1. Mr Vijay Shankar Kanthan, SBC Specialist, UNICEF Gujarat FO
2. Mr Kumar Manish, Consultant
3. Mr Rakesh Jani, Consultant
4. Mr Sudhanshu Jangir, Director, Indian Institute for Sustainability

Proceedings of the Meeting:

ISBCA was an outcome of a strategic partnership between the Government of Gujarat and UNICEF with Gujarat University. After the formal registration process of ISBCA as a Section-8 Company, the first board meeting was held with the Directors of the company to take important decisions to start with the primary functioning of the institution. As per the Companies Act 2013, the first Annual General Meeting of ISBCA was conducted on September 29, 2022, with the previous board members to formulate the Board of Management and take crucial administrative and operational decisions for the company. The second Board meeting was conducted on October 14, 2022, to discuss the appointment of consultants, the official launch of ISBCA, finalizing the ISBCA website and the launch of ISBCA followed up with consultation workshops.

1. ISBCA-Social Action and Policy Lab partnership

Since ISBCA has been established with the technical support of UNICEF, it was agreed by the board that ISBCA will send a proposal to conduct 4-5 consultation workshops with key stakeholders to the Social Action and Policy Lab, IIT Gandhinagar. Social Action and Policy Lab, is another behavioural hub established by UNICEF in partnership with IIT Gandhinagar. Since both the partnerships are derived by UNICEF and supported by the Government of Gujarat, it was agreed that SAP Lab will provide funding support and technical oversight to ISBCA for conducting the consultation workshops in the month of March 2023.

2. Consultation Workshops

It was agreed by the Board to conduct four consultation workshops in the month of March, as part of a proposal to be submitted to the Social Action and Policy Lab. The workshops will be with – Faith Leaders, Community Radio, Community Based Organisations and Heads of Academic Institutes.

3. Hiring Event Management Agency

The Board discussed approaching and hiring an event management agency for conducting the consultation workshops in the month of March, in accordance with the partnership with Social Action and Policy Lab, IIT Gandhinagar. It was agreed upon by the board that ISBCA will invite quotations from a minimum of three event management agencies and finalize one agency based on their financial and technical evaluation. The agency will support in facilitating the workshops for event design, hiring of venue partners, resource persons, food & logistics, merchandise, documentation and other miscellaneous activities as necessary for the completion of the workshops.

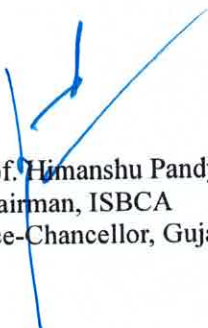
4. Hiring Resource persons to support the consultation workshops

It was agreed by the board that four resource persons will be appointed to support in conducting the consultation workshops, and liaison with Social Action and Policy Lab, IIT Gandhinagar. documentation of the workshops and with the event management agency at regular intervals to ensure smooth implementation of the workshops.

5. Submitted research proposal to Health & Family Welfare Department, Government of Gujarat

Submitted research proposal with budget to Health & Family Welfare Department. Department of Health and Family Welfare, Gujarat to study on IEC infrastructure with the help of UNICEF.

Signature:



Prof. Himanshu Pandya,
Chairman, ISBCA
Vice-Chancellor, Gujarat University



Prof Sonal Pandya,
Director, ISBCA