

Institute for Social and Behaviour Change, Ahmedabad (ISBCA)

Meeting minutes of 1st Annual General Meeting of ISBCA

Date: Thursday, September 29, 2022

Venue: Vice Chancellor, Gujarat University Office

Time : 11am – 12pm

Members present:

- 1) Prof H A Pandya, Vice Chancellor, Gujarat University & Chairman, ISBCA
- 2) Prof Sonal Pandya, Director, ISBCA

Agenda:

1. Proposal of new board member for ISBCA
2. Logo approval
3. Allocation of space for ISBCA
4. CoE appointment for ISBCA
5. ISBCA Advisory member formation
6. Completion of CoE-CSBC and transition to ISBCA

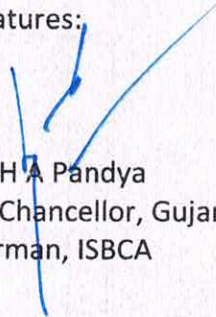
The 1st Annual General Board meeting of ISBCA was held on September 29, 2022. Following key points were discussed and agreed upon following the first board meeting on April 11, 2022.

1. The current board members of ISBCA, here by proposed the names for the new board member to be added , initially for a tenure of one year and thereafter as decided by board and availability of board members, the term may be extended:
 - 1) Dr Bharat Pathak, Director, School of Commerce, Gujarat University
 - 2) Dr Archana Mankad, Chairperson, Women Development Cell, Gujarat University
 - 3) Dr Rajendra Jani , Assistant Professor, Department of Sociology, Gujarat University (I/C) & Vice President, Gujarat Sociological Society
 - 4) Prof G.P. Japee, Head of Department, Advanced Business Studies & Deputy Director, IQAC, Gujarat University
 - 5) Prof Ravi Gor, HoD (InCharge), School of Emerging Science & Technology & Director at GUSEC
2. Prior consent was taken from the above proposed board members to be incorporated in the current Board of ISBCA. Thereafter, the above members have kindly agreed to be a part of the board.
3. Approval of proposed ISBCA Logo for branding purposes of the institute. The logo is a cultural & traditional symbol representing "continuous transformation & change" and inspired by the parent institute- the Gujarat University logo.

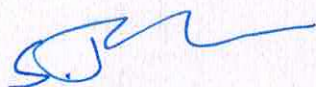


4. Allocation of institutional space for the operationalization and functioning of the ISBCA at Gujarat University campus. Some options were suggested by the board for seating of ISBCA operational team & admin team for day to day functioning of the institute. Designated space will be allocated as per the availability of the options suggested..
5. Appointment of Chief Executive Officer for operationalization of ISBCA. He/she will be entrusted to manage the daily affairs of the institute and work under the guidance of the director, ISBCA. He/she will coordinate and support work with the organization of ISBCA. Some of the options were discussed based on the experience and credentials of the candidates. Based on the interview process that will be conducted as per the availability of the r, ISBCA and Director, ISBCA, the CEO will be appointed for ISBCA. Further, the process of appointment of the programme and administrative staff will be conducted under the supervision of the Chief Executive Officer.
6. The Board proposes to create a list of eminent individuals and institutional representatives for formalizing an advisory committee of ISBCA. These representatives will belong to diverse, multi-disciplinary backgrounds from the academia, private sector, philanthropy and ex-government officials.
7. With the conclusion of the second board meeting of ISBCA, it is agreed that the Centre of Excellence in Communication for Social and Behaviour Change (CoE-CSBC) partnership with UNICEF is successfully completed and transitioned to ISBCA. The Chair accordingly informs the UNICEF Gujarat Field Office to initiate the modalities for new partnership with ISBCA.

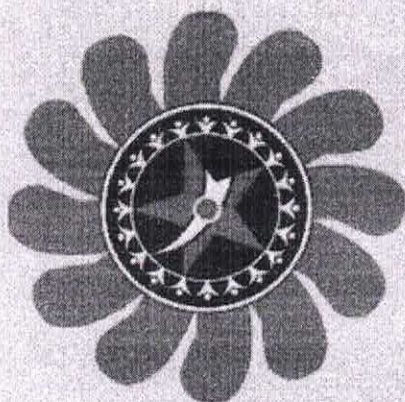
Signatures:



Prof H A Pandya
Vice Chancellor, Gujarat University &
Chairman, ISBCA



Dr. Sonal Pandya
Director, ISBCA



Institute *for* Social
& Behaviour Change
Ahmedabad

ISBCA