

## **Customer Support Representative**

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**Employment Type: Full-time**

**Location: Ahmedabad, Gujarat**

**Apply within: 30 days**

**Salary: Best in Industry**

**Experience: 0-3 years**

### **Roles & Responsibilities**

- Respond promptly and professionally to incoming customer inquiries in person, by telephone, or by email.
- Maintain and updated knowledge of the organization's products, services, and customer service policies.
- Document customer interactions when necessary, compiling documents and forwarding information to interested parties.
- Explain simply and clearly in response to customer questions and check for customer understanding and acceptance.
- Recommend new products or services or make suggestions for improvements by identifying relevant features and benefits.
- Assist clients by demonstrating the use of goods and programs and answering any questions they may have.
- Participate in training opportunities provided by the organization or by outside entities.
- Establish and maintain good rapport with customers by using positive language and anticipating their needs.

### **How to Apply**

Candidates can share their profile/resume at [contact@eresto.in](mailto:contact@eresto.in)